

DWT readiness — checklist and score

EcoCycleIT · UK Digital Waste Tracking (DWT) · Same scoring as the survey at www.ecocycleit.uk/survey/

For each statement, pick the answer that best fits your organisation **today**. If you leave a line blank, it counts as “Not yet” (0 points).

How scoring works: Not yet = 0 · Partly in place = 1 · Yes, fully in place = 2. Each block has five questions (max 10 points). **Section %** = your points ÷ 10 × 100. **Overall %** is the average of the five section scores (rounded the same way as the online survey).

YOUR RESULTS

Area	Score
1 · Identification	0%
2 · Point of generation	0%
3 · Storage & inventory	0%
4 · Transfers & contracts	0%
5 · Audits & governance	0%
Overall readiness	0%

Early stage

You are at the start of the journey — clarify ownership, waste lists, and how you will record waste digitally at source.

Answered 0 of 25 questions (blanks count as 0).

[Take the full online survey — personalised next steps](#)

[Download blank PDF](#) [Book a demo](#) info@ecocycleit.uk

On paper: circle 0, 1, or 2 for each row. Add the five numbers in a section (max 10). Section % = (total ÷ 10) × 100. Add the five section percentages and divide by 5 for overall % (same bands: under 40% early · 40–69% developing · 70–89% strong · 90%+ very strong).

1 · IDENTIFYING AND CLASSIFYING WASTE

We maintain an up-to-date list of European Waste Catalogue (EWC) codes for our waste streams.

Not yet
 Partly
 Yes

We correctly identify and record POPs (persistent organic pollutants) waste where it applies.

Not yet
 Partly
 Yes

Producer details on records are complete and consistent across teams or sites.

Not yet
 Partly
 Yes

Waste descriptions are clear and match how waste is actually handled on site.

Not yet
 Partly
 Yes

One accountable person or team owns final classification decisions (everyone knows who).

Not yet
 Partly
 Yes

2 · POINT OF GENERATION

Waste is recorded digitally at or very near where it is produced (not only later at a desk).

Not yet
 Partly
 Yes

Batches or containers have unique references that follow them through handling.

Not yet
 Partly
 Yes

Staff can log waste on phones or tablets in the yard or on vehicles when needed.

Not yet
 Partly
 Yes

Segregation rules are written down and followed so streams are not mixed by mistake.

Not yet
 Partly
 Yes

We can show where each waste stream came from (site, process, or department).

Not yet
 Partly
 Yes

3 · STORAGE AND INVENTORY

Managers can see current stored volumes without a long manual paper chase.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

We get reminders or alerts before storage time limits or permit thresholds are at risk.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Stored amounts stay within permit limits and we can show volumes quickly if asked.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Containers are labelled (for example QR codes or barcodes) that match the digital record.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

We know which bay, tank, or area holds each stored waste.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

4 · TRANSFERS, CARRIERS, AND CONTRACTS

Our carriers can work with the digital information format and timescales we need for DWT.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Transfer or consignment data flows into our systems without retyping everything by hand.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Staff know the time limits for completing digital movements under DWT-style rules.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Contracts with carriers and customers mention digital waste data and who does what.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

We have a backup plan if a portal, carrier system, or network is unavailable.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

5 · AUDITS AND GOVERNANCE

We can retrieve a full audit trail for a waste movement within a few minutes when asked.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

We run practice inspections or mock audits using our real records.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Senior management understands DWT and what it means for our business.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Waste data supports environmental or ESG reporting without a separate manual spreadsheet.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Someone tracks government waste-data guidance and updates training on a defined schedule.

<input type="radio"/> Not yet	<input type="radio"/> Partly	<input type="radio"/> Yes
-------------------------------	------------------------------	---------------------------

Planning only — not legal or regulatory advice. Prefer tailored next steps? Use the button above or visit www.ecocycleit.uk/survey/

Organisation _____

Date _____

Your name _____

Email (optional) _____